



Nevada
Vocational Rehabilitation



JOE LOMBARDO
GOVERNOR

CHRIS SEWELL
DIRECTOR

DRAZEN ELEZ
ADMINISTRATOR

*****Notice of Public Meeting*****

The meeting is subject to the provisions of the Nevada Open Meeting Law [NRS 241.020](#)

Nevada State Rehabilitation Council (N.S.R.C.)

Tuesday, November 18, 2025, at 1:00 p.m.

Physical Meeting Locations:

Vocational Rehabilitation
1325 Corporate Boulevard, Reno, NV 89502
&
Vocational Rehabilitation
3016 W. Charleston Blvd., Suite 200, Las Vegas, NV 89102

Members of the public may also attend the meeting via

To join by Video/Teleconference:

[Join Zoom Meeting](#)

URL: <https://nvdetr-org.zoom.us/j/89123592568>

Meeting ID: 891 2359 2568

To join by telephone:

• +1 253 205 0468 US

• 877 853 5257 US Toll-free

**1. Call to Order, Roll Call, Quorum Confirmation, and Agenda Posting
Verification- [Tab 1](#)**

Jack Mayes, Chair, will call the meeting to order. Jenny Richter Livia, the NSRC Council Liaison, will conduct the roll call, confirm the presence of a quorum, and verify the timely posting of the agenda and notice of the meeting in accordance with Open Meeting Law.

2. Public Comment- [Tab 2](#)

Chair Mayes will call for public comment.

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for possible action, and properly noticed pursuant to [§ NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name. Members of the public who attend the meeting at in-person locations will give comments first followed by any member of the public on the public phone line **253 205 0468**. You can also visit zoom.com and enter the meeting ID is **891 2359 2568#**.

3. For Discussion Only: Vocational Rehabilitation Success Stories- [Tab 3](#)

Mechelle Merrill, Deputy Administrator of Programs, will introduce two Vocational Rehabilitation (VR) counselors who will share participants' success stories.

4. For Discussion and Possible Action: Approval of the September 16, 2025 Meeting Minutes- [Tab 4](#)

Chair Mayes will begin the discussion to approve, deny, make possible changes or corrections to the September 16, 2025 meeting minutes.

5. For Discussion and Possible Action: Approval of the VR Participant Services Policy Manual, Updates - [Tab 5](#)

Sheena Childers, Rehabilitation Bureau Chief II, and Lisa McCulloch, Quality Control Specialist II, will present Vocational Rehabilitation Participant Services Policy Manual updates.

6. For Discussion and Possible Action: 2025 NSRC Final Draft Annual Report- [Tab 6](#)

Emire Stitt, contractor, to review the proposed final of the NSRC Annual Report and discuss possible changes, additions, or corrections.

The Nevada State Rehabilitation Council must prepare and submit to the Governor and to the Secretary of the U.S. Department of Education, Rehabilitation Services Administration (RSA), no later than 90 days after the end of the Federal fiscal year an Annual Report on the status of the vocational rehabilitation programs operated within the state and make the report available to the public through appropriate modes of communication, [34 CFR § 361.17](#).

7. For Discussion Only: National Technical Assistance Center on Transition: Collaborative (NTACT: C) - [Tab 7](#)

Jennifer Kane, NSRC Council Member will provide an update.

8. For Discussion Only: Disability Innovation Fund (DIF) Grant update- [Tab 8](#)

Mechelle Merrill, Deputy Administrator of Programs, will provide an update on the Nevada TRIP.

9. For Discussion Only: Other reports- [Tab 9](#)

Kate Osti, Executive Director of the Nevada Disability Advocacy and Law Center (NDALC) will report on updates from the Client Assistance Program (CAP).

Dawn Lyons, Executive Director of the Nevada State Independent Living Council (NSILC) will report on updates from the program.

10. For Discussion Only: Open Meeting Law Training- [Tab 10](#)

Stephanie N. Itkin, Deputy Attorney General, Will present.

11. For Discussion Only: Division Reports- [Tab 11](#)

Drazen Elez, Division Administrator and staff, will report on the following.

- VR Staffing updates
- VR Caseload size & days open update.
- NSRC Performance Indicators
- Fair Hearings

12. For Discussion Only: Comments by the Council- [Tab 12](#)

Chair Mayes will initiate the discussion.

13. Public Comment- [Tab 13](#)

Chair Mayes will call for public comment.

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for possible action, and properly noticed pursuant to [§ NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name. Members of the public who attend the meeting at in-person locations will give comments first followed by any member of the public on the public phone line **253 205 0468**. You can also visit zoom.com and enter the meeting ID is **891 2359 2568** #.

14. Adjournment- [Tab 14](#)

Members

Jack Mayes (Chair), Cynthia Gustafson (Vice-Chair)

Dawn Lyons, Raquel O'Neill, Jennifer Kane, Sandra Sinicrope,

David Nuestro, Drazen Elez

Note: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. [§ NRS 241.020\(2\)\(d\)\(7\)](#). In accordance with the Attorney General's Open Meeting Law Manual [§ 8.06](#), if a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed from the meeting.

Accommodation Request Process: We are pleased to make effective communication, reasonable accommodations for members of the public who have disabilities that wish to attend the meeting. Please contact Jenny Richter (j-richter-livia@detr.nv.gov) Support Staff, in writing, at DETR, Rehabilitation Division, 500 E. 3rd St. Carson City, NV 89713, or call 775-687-6860 (for individuals who are deaf or have hearing disabilities dial 711 for Relay Nevada), or send a fax to 775-684-4184 on or before **Tuesday, November 4th, 2025, at 4 p.m.**

Note: Individuals requesting supporting material as provided in [§ NRS 241.020](#), Section 7 and all public records requests should be directed to the Public Records Official, Mechelle Merrill (mwmerrill@detr.nv.gov), Deputy Administrator of Programs, in writing, at DETR, Rehabilitation Division, 500 E. 3rd St. Carson City, NV 89713, or to Las Vegas Administration Office at Call (702) 486-5060 or Fax to (702) 486-3038 (for individuals who are deaf or have hearing disabilities dial 711 for Relay Nevada).

Notice of this meeting was posted on or before 1:00 p.m. on the third day prior to the meeting at:

- Attorney General's Office - 100 N. Carson Street, Carson City, NV 89701
- Attorney General's Office - 1 State of Nevada Way. Suite #100 Las Vegas, NV 89119
- DETR - 500 E. Third Street, Carson City, NV 89713
- DETR - 2800 E. St. Louis Ave, Las Vegas, NV 89104
- Voc. Rehab - 3016 W. Charleston Blvd. Suite 200, Las Vegas, NV 89102
- Voc. Rehab - 1325 Corporate Blvd., Reno, NV 89502
- Carson City Library - 900 Roop St., Carson City, NV 89701
- NVPEP- 7211 W. Charleston Blvd., Las Vegas, NV 89117
- Nevada State Library - 100 N. Stewart St, Carson City, NV 89701
- Nevada Disability & Law Center - 1875 Plumas St #1, Reno, NV 89509
- Nevada Disability & Law Center - 2820 W. Charleston Blvd. #11, Las Vegas, NV 89102
- Northern NV Center for Independent Living - 999 Pyramid Way, Sparks, NV 89431
- Southern NV Center for Independent Living - 2950 S. Rainbow Blvd. Suite 220, Las Vegas, NV 89146
- EmployNV Career Hub - 1929 N. Carson St, Carson City, NV 89701
- EmployNV Career Hub - 4001 S. Virginia St, Reno, NV 89502
- EmployNV Career Hub - 2281 Pyramid Way, Sparks, NV 89431
- EmployNV Career Hub - 3405 S. Maryland Pkwy., Las Vegas, NV 89169
- EmployNV Career Hub - 2827 Las Vegas Blvd. North, North Las Vegas, NV 89030
- EmployNV Career Hub - 1500 Avenue F, Suite 1, Ely, NV 89301
- EmployNV Career Hub - 475 West Haskell St. # 1, Winnemucca, NV 89445
- EmployNV Career Hub - 121 Industrial Way, Fallon, NV 89406
- EmployNV Career Hub - 172 Sixth Street, Elko, NV 89801
- EmployNV Career Hub - 4500 E. Sunset Road, Suite 40, Henderson, NV 89014
- Aging & Disability Services - 9670 Gateway Dr, Suite 200, Reno, NV 89521
- Aging & Disability Services - 3416 Goni Road, Bldg. D, Suite 132, Carson City, NV 89706
- Aging & Disability Services - 1860 E. Sahara Ave, Las Vegas, NV 89104
- Aging & Disability Services - 1010 Ruby Vista Dr, Suite 104, Elko, NV 89801

Notice of this meeting was posted on the DETR Web site at:
<https://detr.nv.gov/publicmeetings>

Nevada's Public Notice website at:
<https://notice.nv.gov/> as required by [§ NRS 232.2175](#).